



Academic Improvement Plan Contract

In accordance with American International College academic policy, **students placed on probation are required to complete an Academic Improvement Plan (AIP)**. This AIP documents what you, as a student, will do to improve academically so you can:

1. Continue to attend American International College. All students who do not meet the GPA and course schedule outcomes listed in the undergraduate academic regulations may be dismissed from American International College. Please see the AIC undergraduate regulations for details.
2. Remain eligible for Federal and State Financial Aid, if you have a record of successfully completing at least 67% of all previously attempted credits and have not earned more than 150% of the credits required for your degree program. **Students who have not met this satisfactory academic progress (SAP)** are required to write a letter of appeal outlining the circumstances that contributed to your academic challenges and why you should be considered for continued financial aid eligibility and submit that appeal to the AIC Financial Aid department for consideration.

Student First and Last Name: _____ **Student ID:** _____

To ensure my return to good academic standing, I worked with my student success advisor to develop an academic improvement plan for the ____semester____year. I agree with the action steps, commit to following the plan, and will meet with my advisor as outlined in the plan. Should I need to reschedule an appointment, I will provide 24 hours' notice (except in the case of an emergency) and reschedule a make-up appointment. My advisor may work with me to adjust this plan as my academics improve.

Student Signature

Date

Student Success Advisor

Date

ACADEMIC SUCCESS PLAN

Any American International College (AIC) student placed on Academic Probation must meet with their Student Success Advisor to complete an Academic Success Plan and take no more than 15 credit hours in the semester immediately following the semester in which the probation status was applied.

Student First and Last Name: _____ **Student ID:** _____

Circumstances, behaviors, and/or habits that contributed to my academic difficulties were:

Course Schedule for _____ semester _____ year

Course Number	Course Name	Credit Hours	Repeated Course (Y/N)	Target Grade

My academic goals are:

My career goals are: _____

Other personal goals: _____

In carrying out my plan for improving my academic standing, I commit to:

Action Steps	Check(X)
Meet regularly with my student success advisor. Notify advisor in advance of any cancelled appointments and reschedule any missed appointments within 48 hours.	
Develop my Time Management/Calendar Skills through the Noonan Tutoring Center Skills	
Improve my study, notetaking, and/or test taking skills through the Noonan Tutoring Center	
Seek support from the Noonan Tutoring Center in subjects that are challenging for me	
Visit the Saremi Career Center for career exploration & preparation	
Meet with my faculty regularly	
Attend and participate in class	
Follow my study time plan (created with Student Success Advisor)	
Other:	

Plan details:

Current GPA Semester: _____ Cumulative _____

Cumulative GPA Goals. Student will have _____ semester(s) to achieve a 2.0 cumulative GPA
 Cum GPA goal for Semester 1 of AIP: _____ Semester 2 of AIP: _____ Semester 3 of AIP: _____

 Student Signature

 Date

 Student Success Advisor

 Date